Working to REDUCE POVERTY in West Virginia

Administration
2000 Main Street
Wheeling, WV 26003

Phone: (304) 905-9860
Toll Free: 1(800) 900-2989
www.CatholicCharitiesWV.org
Our mission is to alleviate poverty, distress, and injustice by providing comprehensive social services to the poor and vulnerable, advocating for social justice, and calling all people of good will, especially those of the Church, to service.

In support of our universal mission, we are open to all people regardless of their race, color, national origin, gender, religion, age, disability, protected veteran status, political beliefs, sexual orientation, socio-economic background, marital or family status. The aim is to alleviate the languishing effects of poverty; responding to people’s basic human needs of food, shelter, clothing; and to prevent and reduce poverty by offering opportunities to improve an individual’s or family’s circumstances. Through compassionate care, hope is engendered in those served and those who join in serving.

Catholic Charities WV is an equal opportunity provider and employer.
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West Virginia Birth to Three is a system of services and supports for children ages birth to three who have a delay in their development, or who may be at risk for a delay. The services and supports are provided under Part C of the Individuals with Disabilities Education Act (IDEA) and administered through the WV Department of Health and Human Resources, Office of Maternal, Child and Family Health.

**Services**
- Determine eligibility for the child that was referred.
- Identify where the services are going to be provided.
- Help family decide on services needed for their child to learn and grow.
- May work with specialists to decide on supports and services needed for the child.
- Link family to other available community services.
- Help with transition process after child turns three.

**Eligibility**
- A child must be less than 36 months of age
- There are no financial eligibility requirements
- Eligibility is based only on a child meeting with one or more of the following criteria:
  1) Diagnosed by a multi-disciplinary team as having a significant delay in one or more areas of development in accordance with the State’s definition
  2) Diagnosed physical or mental condition which has a high probability of resulting in developmental delay
WV Birth to Three-RAU 1

Counties Served
Brooke, Hancock, Marion, Marshall, Monongalia, Ohio, Tyler & Wetzel

How to Receive Services
Please call any WV Birth to Three office.

Office Hours & Locations by County
Monday thru Friday 8:30 am– 4:30 pm
Brooke, Hancock, Ohio & Marshall
2000 Main Street, Suite 222 • Wheeling, WV 26003
(304) 214-5775     Fax: (304) 214-5792

Marion & Monongalia
965 Hartman Run Road, Suite 1103 • Morgantown, WV 26505
(304) 296-3660     Fax: (304) 296-3683

Tyler & Wetzel
1236 North State Route 2 • New Martinsville, WV 26155
(304) 455-0920    Fax: (304) 455-0928

Toll Free Number 1-866-321-4728
Child Care Food Program

The Child Care Food Program supports family child care providers’ choice to serve healthy meals to children in their care. The program educates and assists caregivers in meal planning and application for meal reimbursements through the United States Department of Agriculture's (USDA) Child and Adult Care Food Program (CACFP), an equal opportunity provider.

Services

- Reimbursement for meals served to children in family child care.
- Training to providers.
- Meal Plans.

Eligibility

- Adults who watch children in their own home between the ages of birth to 13 years of age.
- WV-DHHR license to provide Family Day Care in their home.
- Agree to follow certain USDA guidelines.

The current guidelines are:

- Plan, prepare, and serve meals and snacks that meet USDA nutrition guidelines.
- Keep written/computerized menus of meals and snacks served and children who participate—daily.
- Have a minimum of three (3) successful visits yearly with your Nutrition Monitor.
- Attend two (2) hours of required CACFP training every year (provided free of charge).
- Keep registration on file active with your local DHHR day care representative.
Child Care Food Program

Counties Served
Barbour, Berkeley, Brooke, Hancock, Harrison, Jefferson, Lewis, Marion, Marshall, Monongalia, Morgan, Ohio, Preston, Randolph, Taylor, Tucker, Upshur, & Wetzel

How to Receive Services
Call Child Care Food Program Wheeling Office or the number listed for your county to make an appointment.

Office Hours & Locations by County
Monday thru Friday 8:30 am–4:30 pm

2000 Main Street, Suite 121 • Wheeling, WV 26003
(304) 230-1280     Fax: (304) 230-1285
Barbour & Taylor
(304) 677-3372
Berkeley, Jefferson, & Morgan
(304) 820-4486
Harrison, Marion, & Lewis
(304) 203-3711
Preston, Randolph, Tucker, & Upshur
(304) 614-2492
Brooke, Hancock, Marshall, Ohio, Wetzel, & Monongalia
(304) 780-6504

Toll Free Number 1-888-688-7486
The Child Care Resource Center assists families, providers, and the community with information on child development, financial resources, training and technical assistance. This state-funded program assists families who are working or going to school with the cost of child care. Many services are available without regard to the family’s income.

Services

- Manage the subsidy program (determine if families are eligible).
- Link parents with child care options.
- Provide consumer information.
- Offer technical assistance (TRAILS, Behavior Consultants, Infant/Toddler Specialists and Early Childhood Specialists).
- Training to providers.
- Inform parents of other resources in their community.
- Provide referral list of qualified child care providers.

Counties Served
Brooke, Hancock, Marion, Marshall, Monongalia, Ohio, Tyler & Wetzel

Eligibility

Child Care
- Your child must be under 13 years of age.
- You have to be the child’s biological parents, adoptive parent, foster parent, grandparent, or other relative or non-relative if the child lives with you full time and you need child care while you work or attend school.

Providers
- Must be 18 years of age or older (will be fingerprinted).
- Must be able to provide care in your home.
- Must meet the regulations set forth by WV-DHHR.
- Attend required trainings.
Child Care Resource Center

How to Receive Services
Completing an application and providing verification that you are either employed or going to school. Items needed for application:
• Proof of Identity: A valid photo ID.
• Proof of WV residency.
• Verification of all income.
• Parents in school will provide school schedule.
• Copy of birth certificate for children intended for child care.

Office Hours & Locations by County
Monday thru Friday 8:30 am–4:30 pm
Ohio & Marshall
2000 Main Street, Suite 100 • Wheeling, WV 26003
(304) 232-1603  Fax: (304) 232-1604
Toll Free: (800) 585-1603

Brooke & Hancock
100 Municipal Plaza, Suite 600 • Weirton, WV 26062
Contact the Wheeling office with questions
(304) 232-1603  Fax: (304) 232-1604
Office Hours: Tuesday and Wednesday 8:30 a.m.—4:30 p.m.

Tyler & Wetzel
1236 North State Route 2 • New Martinsville, WV 26155
(304) 455-0920  Fax: (304) 455-0928

Monongalia
965 Hartman Run Rd., Suite 1103 • Morgantown, WV 26505
(304) 292-7357  Fax: (304) 292-7402
Toll Free: (888) 272-7357

Marion
118 Adams Street, Suite 201 • Fairmont, WV 26554
(304) 366-3615  Fax: (304) 366-3018
HomeCare Services

HomeCare Services provide comprehensive services to the elderly and people with disabilities in their homes either through private-pay or income-eligible Medicaid Waiver.

At a time of life when familiar surroundings mean the most, clients are supported by Catholic Charities West Virginia’s homemakers, which are supervised by a Registered Nurse with Licensed Social Workers acting as Case Managers.

Services

- Homemaker
  Assistance with personal care, housework, and cooking, transportation to medical appointments, pharmacy, and grocery stores.

- Registered Nurse
  Home visits to assess client’s needs, provide drug profile, create individual plan of care; trains, supports, and supervises homemakers.

- Licensed Social Workers
  Coordinate needed services, ensure balance of services for social support and advocacy.

Counties Served

See Office Locations on next page

Medicaid Waiver Eligibility

The elderly and people with disabilities (18 years of age and older) who meet the Department of Health and Human Services’ financial guidelines, (must be medically and financially eligible) and medical needs must meet nursing home level of care. Medicaid Waiver is funded by the West Virginia Title 19 Aged & Disabled Waiver.
HomeCare Services

How to Receive Services
Call or visit one of the HomeCare office locations near you.

Office Hours & Locations by County
Monday thru Friday 8:30 am– 4:30 pm

Boone, Cabell, Kanawha, Lincoln, Logan, Putnam, Raleigh, & Wayne
1116 Kanawha Blvd, East • Charleston, WV 25301
(304) 345-2103 Fax: (304) 345-2105

Barbour, Doddridge, Harrison, Marion, Monongalia, Lewis, Taylor, & Preston
444 East Pike Street • Clarksburg, WV 26301
(304) 623-1765 Fax: (304) 622-5749

Brooke, Hancock, Marshall & Ohio
2000 Main Street, Suite 200 • Wheeling, WV 26003
(304) 230-1280 Fax: (304) 905-0304

Jackson, Pleasants, Ritchie, Roane, Tyler, Wetzel, Wirt, & Wood
1226 Market Street • Parkersburg, WV 26101
(304) 422-6116 Fax: (304) 422-9539
Migration and Refugee Services’ goal is to enable the refugee to attain early self-sufficiency. Catholic Charities West Virginia staff and volunteers provide resettlement services to newly arrived refugees. (Funded in part by the WV-DHHR Bureau for Children & Families.)

Services
- Translation services
- Employment services and job placement
- Counseling and cultural orientation
- Immigration assistance
- Resettlement services
- Information and referral services including English as a Second Language (ESL) classes
- Housing placement

Counties Served
Statewide

Eligibility
Documents needed when applying:
- Refugees - I-94
- Aliens Granted Asylum - I-94 on J-688B
- Cuban/Haitian Entrants - I-571

How to Receive Services
Call for appointment.

Office Hours & Locations
Monday thru Friday 8:30 am—4:30 pm
1116 Kanawha Blvd. East • Charleston, WV 25301
(304) 343-1036 Fax: (304) 380-0156
224 South Queen Street • Martinsburg, WV 25401
(304) 267-3071 Fax: (304) 267-8833

www.catholiccharitieswv.org
Immigration Services

Focusing on the reunification of families through immigration, Catholic Charities WV provides legal assistance to individuals eligible to apply for immigration benefits.

In addition, we handle humanitarian relief in cases involving refugee and asylee benefits. We offer services for victims of domestic violence, certain other crimes, and human trafficking.

Services

- Personal consultation
- Application assistance
- Assistance with citizenship, translation, and Hispanic outreach
- Information and referral to other agencies
- Legal representation for our clients in matters of:
  - petition for alien relatives
  - adjustment of status
  - consular processes
  - naturalization
  - work permits
  - visa renewal
  - other related areas of family-based immigration

Counties Served

Statewide

Eligibility

Eligibility under the United States Immigration Laws required.

How to Receive Services

Each case is unique and needs attentiveness from staff, therefore we regret we cannot provide information or advice on the phone.

Call for an immigration assistance consultation appointment. Consultations are $50.00 per session.

Eligibility for further services and any additional modest costs or procedures will be assessed during the initial consultation.

Office Hours & Locations

See previous page

www.catholiccharitieswv.org
Parish Social Ministry

Parish Social Ministry is the coordinated effort within a parish to:
- Anchor the work of charity, peace and justice in prayer and worship experiences.
- Educate on social issues in the community and the church’s position on these issues.
- Encourage various responses to social needs and call for the whole community to get involved as their gifts and talents allow.
- Set up a structure that fosters partnerships between these various responses both within the parish and in the wider community.

Parish Social Ministry is about the transformation of both the individual and society. It is not the work of a committee or a specific ministry, rather it is the work of all God’s people as a response to God’s love. It is an interaction with the world that requires us to reach beyond our families, communities, parishes, our state and national boundaries and take up the task set before us by Pope Benedict XVI in his encyclical, *Deus Caritas Est.*

Catholic Charities West Virginia’s Parish Social Ministry Coordinator works to empower local parishes to serve the most vulnerable in their communities and live out the Church’s social mission.

We provide:
- Education
- Networking
- Leadership training
- Resources & Materials

**Office Location**

Call to make appointment at the convenience of the group.
Parish Social Ministry Coordinator (304) 622-4532
444 East Pike Street
Clarksburg, WV 26301

Or contact the nearest Regional Director (*see pages 37-50*)
Rachel’s Vineyard Retreat

The mission of Rachel’s Vineyard is to provide a haven where men and women can heal from the traumatic wound of abortion. Because abortion is often kept secret, these men and women may have never explored its effect or resolved the grief, sorrow and anger than can follow abortion. Rachel’s Vineyard is provided in a weekend retreat format. The retreat process is first and foremost a journey of faith.

Services
- Guided Weekend Retreat
- Overnight Accommodations
- Meals

Counties Served
Statewide

Eligibility
Men or Women searching to heal from the traumatic wound of abortion. Scholarships available.

How to Receive Services
Call our local office or visit our website www.catholiccharitieswv.org for the next retreat dates.

Office Location
2000 Main Street • Wheeling, WV  26003
(304) 905-9860 ext. 2022       Fax: (304) 905-9861

National Hotline: 1-877-HOPE-4-ME
Appalachian Work Camps

Appalachian Work Camps are service opportunities for groups to do some basic home repair to stabilize or improve the safety of a home. The Camps focus on Southern West Virginia, which has been devastated by frequent flooding. Low-income residents never fully restore their flood-ravaged homes and suffer from chronic health conditions due to untreated mold.

Services Provided
Camp participants make necessary home repairs for safe, sound, and sanitary homes.

Counties Served — Logan, McDowell, Mingo, & Wyoming
(Families wishing to apply for service, please contact the program coordinator at 304-953-0042)

Camp Season
Spring, Summer or Fall break camps are available for three nights or week long projects.

Camper Eligibility & Fees
- Youth (16 and over)
- Adults
- 3 night Camp—$175 ($150 + $25 deposit) per person
- 4-6 nights—$250 ($225 + $25 deposit) per person

Camp Accommodations
Camp groups stay in our community dormitory at St. Francis of Assisi Catholic Church.

Visit www.catholiccharitieswv.org to register your group.
$25 per person non-refundable deposit required at registration

Office Location
561 Main Street • PO Box 245 • Logan, WV 25601
(304) 953-0042
Disaster Services

Catholic Charities WV’s Disaster Services works with people throughout the state in recovery efforts after a widespread disaster or a household disaster.

Services
- Provides disaster case management in limited areas of WV.
- Provides work groups in limited areas of WV (page 16).
- Provides Long Term Recovery consultation throughout the state.

Counties Served
Statewide

Eligibility
Household disaster (residence damage from flood, fire, etc.)
- Submit to CCWVa an incident report from authority.
Widespread disasters (i.e. forest fires, floods, severe storms)
- Determined by Long Term Recovery Committee.

How to Receive Services
Household disaster
- contact the nearest Catholic Charities WV office (pages 37-50)
Widespread disasters
- contact the State Disaster Recovery Coordinator.

Office Locations
See Regional Service Directory (pages 37-50)
State Disaster Recovery Coordinator, (304) 953-0042
561 Main Street • PO Box 245 • Logan, WV 25601

Catholic Charities WV is a member of the State VOAD (Voluntary Organizations Active in Disasters) and participates in Long Term Recovery Committees.

Contact the nearest Catholic Charities WV office or call 1-888-900-2989
Volunteer Income Tax Assistance (VITA)

Catholic Charities WV hosts several IRS sponsored Volunteer Income Tax Assistance (VITA) sites in the state. Trained community volunteers prepare basic income tax returns for free.

Services
- Prepare basic tax returns.
- Assist with special credits (Earned Income Tax Credit, the Child Tax Credit and Homestead Credit).

Counties Served
Berkeley, Hampshire, Monongalia & Webster

Eligibility
Persons are eligible if their income is low-to-moderate (generally $54,000 and below) or they are disabled.

How to Receive Services
To participate in the VITA program, please call one of the offices below to schedule an appointment.

Office Locations
See Regional Service Directory
Central Region    page 37-38
Eastern Region    page 39-40
Weston Region     page 49-50
Eligibility Requirements

Those seeking services listed on pages 20-22 & 24 are asked to provide proper identification and proof their household income is at or below 150% of the poverty guidelines. Additional documents may needed based on the type of assistance being requested.

<table>
<thead>
<tr>
<th>Persons in family/household</th>
<th>Poverty guideline</th>
<th>150%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$11,880</td>
<td>$17,820</td>
</tr>
<tr>
<td>2</td>
<td>$16,020</td>
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</tr>
<tr>
<td>4</td>
<td>$24,300</td>
<td>$36,450</td>
</tr>
</tbody>
</table>

Proof of Identification (2 required)
- Valid driver’s license
- Photo ID
- Birth Certificate
- Voter registration card
- Medical Card
- Passport
- Social Security Card

Proof of Household Income
- Pay stubs (one month)
- Unemployment insurance benefits
- Worker’s Compensation letter
- Benefits award letter (i.e. SNAP, TANF, WIC, etc.)
- Agreement awarding child support
- Award letters for Social Security, SSI, SSDI
- Child support or alimony agreements

Those with no household income
Applicant must provide written proof of zero household income
- Denial letter for Social Security or SSI benefits
- Financial proof of SNAP benefit
- Medical verification of inability to work.

NOTE: Households receiving SNAP benefits from the WVDHHR are determined to be low-income and are automatically eligible for CCWVa assistance.
Meal Services

Catholic Charities West Virginia offers two sites for hot meals, in addition to delivered meals to the homebound in Wheeling

On-Site Prepared Meals

Locations
Catholic Charities Neighborhood Center (CCNC)
125 18th Street • Wheeling, WV 26003
(304) 232-7157   Fax: (304) 238-7133

Stone Soup Kitchen at St. Francis Xavier Parish Center-Wed. Only
609 Market Street • Parkersburg, WV 26101
(304) 917-4486   Fax: (304) 422-9539

Hours
• Catholic Charities Neighborhood Center (CCNC) in Wheeling
  Monday thru Saturday 9:00 am breakfast and 4:30 pm dinner
• Stone Soup Kitchen in Parkersburg
  Every Wednesday 11:00 am –12:30 pm

Eligibility
No eligibility requirement-just walk in

Home Delivered Meals (Ohio County only)

Location
Meals prepared at Catholic Charities Neighborhood Center (CCNC)

Hours
Meals delivered in late morning/early afternoon

Eligibility
Call CCNC during hours of operation to schedule an appointment/assessment with the outreach worker.
Basic Needs Assistance

Catholic Charities helps low-income individuals and families meet their most basic human needs beyond food and shelter. Assistance is provided throughout the year. Services vary by office and availability.

Services
Assistance may include:
- Personal Care items
- Diapers
- Cleaning supplies
- Clothing
- Prescription Assistance

Counties Served
Varies upon availability. Call the nearest office to learn more

Eligibility
See page 19

Verification of need for prescription
Script for essential prescription medication or original medication bottle with refills (Note: No schedule 2 medications/controlled medications will be considered for emergency assistance by CCWVa.)

How to Receive Services
Contact the nearest office.

Office Locations
see directory on pages 37-50
Utility and Rent Assistance

Utility and Rent Assistance extends help and hope in times of crisis to individuals and families in cooperation with other social service agencies. Assistance is provided throughout the year, as funding permits. Service availability varies by office.

Services
Provides financial assistance with utility terminations and evictions, as funds are available:
- Utility – Termination Notice
- Rental - Eviction Notice

Counties Served
State-wide—contact the nearest office to learn more.

Eligibility
See page 19

Verification of need for financial assistance
- Utility termination notice
- Formal eviction notice that includes the landlord’s name, address and telephone number, the tenant’s name, the dollar amount owed, the date to vacate.

NOTE: The name on eviction notice, utility bill, etc. must be an adult family member residing at the household address.

How to Receive Services
Contact the nearest office to make an appointment. Bring verification items listed above and eligibility documents to the appointment.

Office Locations
see directory on pages 37-50
Thrift Store Services & Locations

Catholic Charities WV’s thrift stores offer gently used large or small household items and clothing for low-cost resale. All proceeds support the operation of the thrift store and outreach services. Donations are accepted at each location.

Services
Low cost gently used clothing and household items.

Counties Served
Open to all see below for locations

Eligibility
No restrictions

How to Receive Services
Visit thrift store during hours of operation

How to Make a Donation
Contact one of the offices below or call 1-888-900-2989.

Office Locations
Loaves & Fishes—Summers County (pages 30-31)
PO Box 56 • 207 Temple Street • Hinton, WV 25951
(304) 466-2110

Webster Springs—Webster County (pages 32-33)
113 North Main Street • Webster Springs, WV 26288
(304) 847-7416
Food Pantries

Catholic Charities WV’s nine food pantries and the mobile food pantry alleviate hunger for eligible people throughout the state. WellnessWorks food pantries promote healthy nutrition through client education, nutritious food selections and more.

Services
- Provides a variety of food items for a household upon request (no more than once per month).

WellnessWorks
- Interview with a pantry worker to identify household member’s health concerns.
- Discuss nutritional choices and select food items.
- Provide health and nutrition information relating to common chronic illnesses or conditions.

Counties Served
Assistance is available to eligible residents of West Virginia and Belmont County, Ohio from pantry locations (see below).

Eligibility
See page 19

How to Receive Services
See Regional Directory (pages 37-50) for hours of operation and phone number.

Pantry Locations
Northern Region: Wheeling (CCNC)
WellnessWorks
Central Region: Grafton, Kingwood and Morgantown
Parkersburg Region: Mobile Outreach and New Martinsville
Southern Region: Hinton
Western Region: Whitesville-Pettus
Weston Region: Elkins and Webster Springs
Mobile Outreach

Mobile Outreach addresses the needs of the poor and low-income families in a five-county area just east of Wood County. These rural and isolated communities are classified as food deserts by the USDA. Mobile Outreach visits each of the counties once per month. The WellnessWorks food pantry provides nutritious food as identified on page 24. Clients may receive referrals, information or assistance with benefits enrollment on-site, as well. The Mobile Outreach program relies heavily on volunteer support to accomplish the mobile service provision.

Services

- WellnessWorks Food Pantry promotes healthy nutrition through client education, nutritious food selections and more.
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (*pp 26-27*)

Counties Served
Calhoun, Doddridge, Ritchie, Roane, & Wirt

Eligibility
See page 19

How to Receive Services
Contact the Parkersburg Regional office for distribution day, location and schedule. Bring eligibility documents (*page 19*) to the distribution site on the day and time of scheduled distribution.

Office Location
Parkersburg Regional Office
1226 Market Street • Parkersburg, WV 26101
(304) 989-4511 Fax: (304) 422-9539
Supplemental Nutrition Assistance Program (SNAP)

The USDA’s Supplemental Nutrition Assistance Program (SNAP) offers nutrition assistance to millions of eligible individuals and families nationwide. Catholic Charities West Virginia’s SNAP Outreach Program informs and educates West Virginians about this government benefit and the process for applying. Eligibility screenings are conducted by program staff who also offer assistance with applying for the benefit.

Services

- SNAP education and information services
- Personal, confidential screenings to determine benefit eligibility
- Enrollment assistance
- Referral services

Eligibility

Eligibility into the Supplemental Nutrition Assistance Program is determined by income. A family’s gross monthly income must be below 130% of the Federal Poverty Level in order to be eligible for the program. Expenses such as rent and utilities help determine how much the applicant will receive. Those 60 years and older, along with disabled individuals, do not have to meet this gross income test. To determine eligibility, contact Catholic Charities West Virginia at 1-844-292-3217 for a confidential screening.
Supplemental Nutrition Assistance Program (SNAP)

Counties Served
Statewide

How to Receive Services
Visit a Catholic Charities West Virginia outreach office or call the toll free number.

Office Locations
See Regional Service Directory
Central Region pages 37-38
Eastern Region page 39-40
Northern Region pages 41-42
Parkersburg Region pages 43-44
Southern Region pages 45-46
Western Region page 47-48
Weston Region page 49-50

Toll Free Number  1-844-292-3217
Monday thru Friday 9:00 am - 3:00 pm
Catholic Charities
Neighborhood Center

Hours of Operations
Monday through Saturday 8:30 am—5:00 pm
  Saturdays in the summer (May 1-Sept 30) 8:30 am-11:00 am
  Saturdays in the winter (Nov 1-March 31) 8:30 am-1:00 pm

Counties Served
Ohio & Marshall in West Virginia and Belmont in Ohio

Eligibility
Daily Services (see next page)
  • No eligibility requirement

Home Delivered Meals
  • Must be elderly and/or disabled, home-bound, and assessed by
    Center outreach worker.

Other Services (see next page)
  • See page 19 for eligibility requirements.

How to Receive Services
Daily Services
  • Walk-in

Eligibility Screened Services
  • Call or visit the Center during hours of operation to schedule
    an appointment. Please bring necessary documents
    (pages 19, 21 & 22)

Location
125-18th Street • Wheeling, WV 26003
(304) 232-7157 Fax: (304) 238-7133

Also serves as Northern Regional office

www.catholiccharitieswv.org
Catholic Charities Neighborhood Center
Service Directory

Daily Services (walk-in)
- Breakfast 9:00 am and Dinner 4:30 pm
- Laundry by request
- Showers by request
- Telephone - local calls; long distance by request
- Diapers, baby food, baby products (when available)

Eligibility Screened Services
- Food Pantry - every Tuesday and Thursday 11:30 am -1:00 pm.
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
- Utilities Assistance - Monday/Wednesday/Friday—by appointment
- Cleaning Supplies - Wednesday (1:00 pm-2:30 pm)
- Home delivered meals – see page 28—by appointment
- Official Documents - help in obtaining a Birth Certificate, Driver’s License, State ID Card, or Social Security Card—by appointment
- Help with applications for jobs, social benefits, etc.—by appointment.
- Case Management - See page 35 for more info—by appointment
- Hospitality House—Temporary housing and intensive Case Management for homeless families
- Information & Referral Services
- Financial Empowerment Services—by appointment
Loaves and Fishes Outreach Center located in Hinton has been working to reduce poverty in Summers County since 1986. Building on the foundation set by the vision, compassion and dedication of a few friends 25 years ago, Loaves & Fishes of Catholic Charities WV remains visible and active, consistently working to alleviate, prevent and reduce poverty in Hinton and Summers County. We provide basic needs assistance, low-cost gently used clothing and other goods and an opportunity for children to develop key life skills at our annual summer camp.

**Hours of Operations**
Monday thru Friday 8:30 am until 4:30 pm
—by appointment

**County Served**
Summers

**Eligibility**
*Assistance*—See page 19
*Thrift Store*—open to all

**How to Receive Services**
Bring necessary documents (*pages 19, 21 & 22*) during hours of operation and complete an application for assistance.

**Office Location**
Loaves & Fishes—Summers County
PO Box 56 • 207 Temple Street • Hinton, WV 25951
(304) 466-2110

www.catholiccharitieswv.org
Ongoing Services (walk-in)
- Basic Needs Assistance (page 21)
- Utility Assistance (page 22)
  Monday—Friday 8:30 am– 4:30 pm
- Thrift Store (page 23)
  Monday/Wednesday/Friday 10:00 am - 3:30 pm
  Offers a variety of clothing, household items, furniture and appliances with proceeds funding our utility assistance program.
- Food Pantry
  Fridays 10:00 am - 3:00 pm
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Seasonal Services
- Holiday food baskets
- Christmas gifts for children
  (contact Loaves & Fishes as the season approaches for eligibility and applications requirements)
Webster Springs Outreach Center

The Webster Springs Outreach Center has been serving Webster County since 1999. The center houses a thrift store that is supported regionally by Parish groups in West Virginia and Maryland. It has one of the first WellnessWorks food pantries and provides basic needs and emergency assistance. In addition, the Parish Social Ministry group of St. James in Charles Town sends a summer work camp group annually to make necessary home repairs for eligible homeowners.

Hours of Operations
Monday—Friday 9:00 am - 5:00 pm

County Served
Webster

Eligibility
See page 19

How to Receive Services
Bring necessary documents (pages 19, 20 & 21) during hours of operation and complete an application for assistance.

Office Location
113 North Main Street • Webster Springs, WV 26288
(304) 847-7416    Fax: (304) 847-7416
Ongoing Services (walk-in)
Monday–Friday 9:00 am—5:00 pm
- Basic Needs Assistance *(page 21)*
- Utility Assistance *(page 22)*
- Thrift Store *(page 23)*
  Offers clothing, household items, furniture and small appliances. Proceeds provide funding for Utility assistance
- WellnessWorks Food Pantry *(page 24)* promotes healthy nutrition through client education, nutritious food selections and more.

Annual Services
- Holiday food baskets
- Webster Cares Christmas gifts for children
- Volunteer Income Tax Assistance (VITA) *(page 18)*
  Trained volunteers help low-to-moderate income families prepare their annual tax return.
- St. James Summer Work Camps
  Necessary home repairs for eligible homeowners. Applications are taken throughout the year. *Work is completed by a Parish Social Ministry group from St. James in Charles Town, WV.*
Adult Education

Catholic Charities WV offers Adult Education in McDowell County and in Cabell County (opening fall 2016). Students participate in classroom instruction and receive guidance and support on their path to a career or higher education.

Services

- Adult education and computer classes
- Basic literacy instruction
- Secondary completion test readiness
- Money management classes
- Job skills training
- Supportive counseling and goal setting (Cabell)

Counties Served

McDowell, Cabell

Eligibility

Students must be 16 years or older without a high school diploma or equivalency certificate and not enrolled or required to be enrolled in secondary school.

How to Receive Services

Contact the appropriate office below.

Office Hours & Locations

WV Workforce Building—SPOKES Classroom
Monday thru Friday 8:30 a.m.—4:30 p.m.
110 Park Avenue — Room 209 • Welch, WV 24801
(304) 437-5096

Center for Community Learning and Advancement
Huntington, WV
Call (304)380-0162 for the latest information

www.catholiccharitieswv.org
Case Management

Catholic Charities WV case managers work with individuals and families to improve their well-being and aptitude for self-sufficiency. Together they identify barriers and set clear goals and action steps to overcome the barriers. After goals and action steps have been set, case managers work with clients for six months (with possibility to extend the term) to achieve those goals.

Catholic Charities WV’s Partners for the Course offers case management to students enrolled at Huntington Junior College (HJC). This targeted program aims to increase retention and graduation rates by providing support to students who struggle with barriers inside and out of the classroom.

Services
- Supportive counseling.
- Service planning
- Linkage/referrals.
- Financial assistance (when applicable).

Counties Served
General: Berkeley, Brooke, Greenbrier, Hancock, Jefferson, Kanawha, Marshall, Monongalia, and Ohio counties in West Virginia and Belmont County in Ohio
Partners for the Course: Cabell (students enrolled in HJC)

Eligibility
Must complete an application and screening process.

How to Receive Services
Contact the nearest regional office for an appointment.

Office Locations - See Regional Service Directory
Central Region pages 37-38
Eastern Region pages 39-40
Northern Region pages 41-42
Southern Region pages 45-46
Western Region pages 47-48

www.catholiccharitieswv.org
Promise House
Family Resource Center

Catholic Charities WV’s Promise House Family Resource Center (PH) provides information and support to families that want to become more stable and self-reliant. Families work with the coordinator, a licensed social worker, to evaluate their current life situation and set goals for the future they desire. The coordinator and family then develop specific action steps that enable them to achieve their goals.

Promise House Family Resource Center provides family case management services that are not time limited and include:

- Resource connections
- Information and education
- Encouragement and support

How to get help
- Call to make an appointment with the Coordinator.
- Plan about an hour to an hour and a half for the appointment.
- Follow through on suggestions and tasks.

Hours of Operations
Meetings with families by appointment.

Counties Served
Berkeley and Jefferson

Eligibility
Services are provided to any interested family.

Office Location
224 South Queen Street • Martinsburg, WV 25401
(304) 267-8837    Fax: (304) 267-8833
Regional Service Directory

Central
Barbour, Doddridge, Harrison, Marion, Monongalia, Preston & Taylor

Regional Office & Monongalia County Outreach
827 Fairmont Road, Suite 203 • Morgantown, WV 26501
(304) 292-6597    Fax: (304) 292-4017

- WellnessWorks Food Pantry (page 24)
  Monday, Tuesday, Thursday and Friday 9:00 am-12:00 pm
- Volunteer Income Tax Assistance (VITA) (page 18)
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
- Basic Needs Assistance (page 21)

Taylor – Barbour County Outreach
17 West Washington Street • Grafton, WV 26354
(304) 265-3091

- Utility Assistance (page 22)
  Tuesday and Thursday 9:00 am-4:00 pm (closed 12-1pm)
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
- WellnessWorks Food Pantry (page 24)
  Tuesday and Thursday 9:00 am-2:30 pm (closed 12-1pm)

Raymond Wolfe Center (Preston County)
119 South Price Street • PO Box 407 • Kingwood, WV 26537
(304) 329-3644    Fax: (304) 329-6160

- WellnessWorks Food Pantry (page 24)
  Monday—Thursday 12:00 pm-3 pm
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
- Basic Needs Assistance (page 21)
- Utility Assistance (page 22)

www.catholiccharitieswv.org
Central continued

Child Care Food Program (pages 6-7)
Monday—Friday 8:30 am-4:30 pm
Barbour & Taylor
(304) 677-3372
Harrison, Marion, & Lewis
(304) 203-3711
Preston, Randolph, Tucker, & Upshur
(304) 614-2492
Monongalia
(304) 780-6504

Child Care Resource Center (pages 8-9)
Marion & Monongalia
Monday—Friday 8:30 am-4:30 pm
965 Hartman Run Road, Suite 1103 • Morgantown, WV 26505
(304) 292-7357  Fax: (304) 292-7402
118 Adams Street, Suite 201 • Fairmont, WV 26554
(304) 366-3615  Fax: (304) 366-3018

HomeCare Services (pages 10-11)
Serving all regional counties
Monday—Friday 8:30 am-4:30 pm
444 East Pike Street • Clarksburg, WV 26301
(304) 623-1765  Fax: (304) 622-5749

WV Birth to Three-RAU-1 (pages 4-5)
Marion & Monongalia
Monday—Friday 8:30 am-4:30 pm
965 Hartman Run Road, Suite 1103 • Morgantown, WV 26505
(304) 296-3660  Fax: (304) 296-3683
Regional Service Directory

Eastern
Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral & Morgan

Regional Office, Martinsburg Outreach
Promise House– Family Resource Center (page 36)
Monday—Friday 9:00 am - 4:00 pm (walk-in)
224 South Queen Street • Martinsburg, WV 25401
(304) 267-8837    Fax: (304) 267-8833
• Utility and Rent Assistance (page 22)
• Basic Needs Assistance (page 21)
  Personal Care Closet - hygiene and cleaning supplies
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
• Volunteer Income Tax Assistance (VITA) (page 18)
• Case Management—by appointment

Romney Outreach
Monday—Thursday 9:00 am-3:00 pm
260 School Street • Romney, WV 26757
(304) 822-5414    Fax (304) 822-7822
• Utility and Rent Assistance (page 22)
• Basic Needs Assistance (page 21)
  Our Lady’s Little Angels–baby clothes and supplies
  Personal Care Closet
• Volunteer Income Tax Assistance (VITA) (page 18)
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
Regional Service Directory

Eastern continued

Migration & Refugee Services (pages 12-13)

- Immigration Services & Outreach
  Monday—Friday 9:00 am-4:00 pm
  224 South Queen Street • Martinsburg, WV  25401
  (304) 267-3071     Fax (304) 267-8833

- Migration & Refugee — Moorefield in Hardy County
  Monday—Friday 8:30 am-4:30 pm—by appointment
  (304) 343-1036

Child Care Food Program (pages 6-7)
Berkeley, Jefferson & Morgan
(304) 820-4486
Regional Service Directory

Northern
Brooke, Hancock, Marshall & Ohio counties in West Virginia & Belmont County Ohio

Brooke & Hancock Outreach
Available once a month in New Cumberland, Weirton, Follansbee, and Wellsburg libraries
(304) 830-2410
- Case Management
- Utility and Rent Assistance (page 22)
- Benefits Enrollment Assistance—by appointment Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Regional Office/Catholic Charities Neighborhood Center
Monday—Friday 8:30 am-4:30 pm
125-18th Street • Wheeling, WV 26003
(304) 232-7157  Fax: (304) 238-7133
(pages 28-29 for available services)

WV Birth to Three RAU–1 (pages 4-5)
All Regional Counties
Monday—Friday 8:30 am-4:30 pm
2000 Main Street, Suite 222 • Wheeling, WV 26003
(304) 214-5775  Fax: (304) 214-5792

Child Care Food Program (pages 6-7)
All Regional Counties
Monday—Friday 8:30 am-4:30 pm
2000 Main Street, Suite 121 • Wheeling, WV 26003
(304) 230-1280  Fax: (304) 230-1285
Brooke, Hancock, Marshall & Ohio
(304) 780-6504  Fax: (304) 230-1285

www.catholiccharitieswv.org
Regional Service Directory

Northern continued

Child Care Resource Center (pages 8-9)
All Regional Counties
Monday—Friday 8:30 am-4:30 pm
2000 Main Street, Suite 100 • Wheeling, WV 26003
(304) 232-1603   Fax: (304) 232-1604
100 Municipal Plaza, Suite 600 • Weirton, WV 26062
Contact the Wheeling office
(304) 232-1603   Fax: (304) 232-1604
Office Hours: Tuesday and Wednesday 8:30 a.m.—4:30 p.m.

HomeCare Services (pages 10-11)
All Regional Counties
Monday—Friday 8:30 am-4:30 pm
2000 Main Street, Suite 200 • Wheeling, WV 26003
(304) 230-1280   Fax: (304) 905-0304
Regional Service Directory

Parkersburg
Calhoun, Jackson, Pleasants, Ritchie, Roane, Tyler, Wetzel, Wirt & Wood

Regional Office, Parkersburg Outreach
1226 Market Street • Parkersburg, WV 26101
(304) 917-4486 Fax: (304) 422-9539
Monday—Friday 8:30 am-4:30 pm
• Basic Needs Assistance (page 21)
• Utility and Rent Assistance (page 22)
• Stone Soup Kitchen (Wednesdays at St. Francis Xavier) (page 20)
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Mobile Outreach (page 25)
Calhoun, Doddridge, Ritchie, Roane & Wirt Counties
1226 Market Street • Parkersburg, WV 26101
(304) 989-4511 Fax: (304) 422-9539
• WellnessWorks Food Pantry (page 24)
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

New Martinsville Outreach
21 Rosary Road, Suite A • New Martinsville, WV 26155
(304) 455-9740 Fax: (304) 455-6398
Monday—Wednesday 9:00 am-12:00 pm and 1:00 pm-4:00pm
• Utility Assistance (page 22)
• WellnessWorks Food Pantry (page 24)
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
Regional Service Directory

Parkersburg continued

WV Birth to Three RAU-1 (pages 4-5)
Tyler & Wetzel Counties
1236 N State Route 2 • New Martinsville, WV 26155
(304) 455-0920    Fax: (304) 455-0928

Child Care Food Program (pages 6-7)
Wetzel County
(304) 780-6504    Fax: (304) 230-1285

Child Care Resource Center (pages 8-9)
Tyler & Wetzel Counties
1236 N State Route 2 • New Martinsville, WV 26155
(304) 455-0920    Fax: (304) 455-0928
Monday—Friday 8:30 am - 4:30 pm

HomeCare Services (pages 10-11)
All Regional Counties
Monday—Friday 8:30 am - 4:30 pm (lunch 12-1)
1226 Market Street • Parkersburg, WV 26101
(304) 422-6116    Fax: (304) 422-9539
Regional Service Directory

Southern
Fayette, Greenbrier, McDowell, Mercer, Monroe, Nicholas, Raleigh, Summers & Wyoming

Regional Office & Mercer County Outreach
PO Box 386 • 602 Ritchie Street • Princeton, WV 24740
(304) 425-4306 Fax: (304) 425-7515
Monday—Friday 8:30 am-4:30 pm
- Basic Needs Assistance (page 21)
- Utility Assistance (page 22)
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Loaves & Fishes Community Outreach (pages 28-29)
Monday-Wednesday-Friday 10:00 am-4:00 pm
207 Temple Street • Hinton, WV 25951
(304) 466-2110 Fax: (304) 466-2110
- Basic Needs Assistance (page 21)
- Utility Assistance (page 22)
- Thrift Store (page 23)
- Food Pantry (page 24)
  Fridays 10:00 am-3:00 pm
- Seasonal services (pages 30-31)
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Adult Education (page 34)
SPOKES Class at WorkForce WV
110 Park Avenue, Room 209
Welch, WV 24801
(304) 436-4996
Monday—Friday 8:30 am-4:30 pm

www.catholiccharitieswv.org
Southern continued

**McDowell County Outreach**  
Call the Regional Office for assistance  
(304) 425-4306  
Monday—Friday 8:30 am-4:30 pm  
- Utility Assistance *(page 22)*  
- Benefits Enrollment Assistance—by appointment  
  Supplemental Nutrition Assistance Program (SNAP) *(pp 26-27)*  
- Holiday Food Vouchers—Seasonal (call for application times)

**Greenbrier County Outreach**  
114 West Main Street • White Sulphur Springs, WV 24986  
(304) 536-4177  Fax (304) 536-4177  
Tuesday and Wednesday 8:30 am-4:30 pm  
- Utility and Rent Assistance *(page 22)*  
- Case Management—by appointment  
- Benefits Enrollment Assistance—by appointment  
  Supplemental Nutrition Assistance Program (SNAP) *(pp 26-27)*

**Beckley Outreach**  
St. Francis de Sales Rectory  
614 S. Oakwood Ave.  
Beckley, WV, 25801  
(304) 425-4306  
Tuesday—9:30am –4:00pm  
- Basic Needs Assistance *(page 21)*  
- Utility Assistance *(page 22)*  
- Benefits Enrollment Assistance—by appointment  
  Supplemental Nutrition Assistance Program (SNAP) *(pp 26-27)*
Regional Service Directory

Western
Boone, Cabell, Clay, Kanawha, Lincoln, Logan, Mason, Mingo, Putman & Wayne

Regional Office & Kanawha County Outreach
1116 Kanawha Blvd. East • Charleston, WV 25301
(304) 380-0162 Fax: (304) 380-0156
- Basic Needs Assistance (page 21)
  Personal Care & Cleaning Supplies (Tues, Wed, Thur)
- Utility Assistance (page 22)
- Case Management—by appointment
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

HomeCare Services (pages 10-11)
Statewide office
All Regional Counties (except Mason and Mingo)
Monday—Friday 8:30 am-4:30 pm
1116 Kanawha Blvd. East • Charleston, WV 25301
(304) 345-2103 Fax: (304) 345-2105

Migration and Refugee Services
Statewide office
Monday—Friday 8:30 am-4:30 pm
1116 Kanawha Blvd. East • Charleston, WV 25301
(304) 343-1036 Fax: (304) 380-0156

Disaster Services and Appalachian Work Camps
Statewide (pp 16-17)
561 Main Street • Logan, WV 25601
(304) 953-0042

www.catholiccharitieswv.org
Western continued

Whitesville-Pettus Food Pantry Outreach
36 Harless Avenue • Whitesville, WV 25209
(304) 854-1043  Fax: (304) 854-1088
• WellnessWorks Food Pantry (page 24)
  Monday—Wednesday 9:00 am-3:00 pm
  Thursday 9:00 am-4:00 pm
• Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Huntington Adult Education Outreach (page 34)
Center for Community Learning & Advancement
901 Fifth Avenue
Huntington, WV 25701
(304) 650-4641

Partners for the Course at Huntington Junior College
900 Fifth Avenue
Huntington, WV 25701
(304) 650-4641
Regional Service Directory

Weston
Braxton, Gilmer, Lewis, Pendleton, Pocahontas, Randolph, Tucker, Upshur & Webster

Regional Office & Randolph County Outreach
1513 Harrison Avenue, Suite C10 • Elkins, WV 26241
(304) 636-4875 Fax: (304) 636-4876
- Basic Needs Assistance (page 21)
- Utility Assistance (page 22)
- WellnessWorks Food Pantry (page 24)
  Monday—Thursday 9:00 am-12:00 pm
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)

Webster Springs Outreach (pages 30-31)
Monday—Friday 9:00 am-5:00 pm
113 North Main Street • Webster Springs, WV 26288
(304) 847-7416 Fax: (304) 847-7416
- Basic Needs Assistance (page 21)
- Utility and Rent Assistance (page 22)
- WellnessWorks Food Pantry (page 24)
- Thrift Store
- Seasonal services (pages 32-33)
- Benefits Enrollment Assistance—by appointment
  Supplemental Nutrition Assistance Program (SNAP) (pp 26-27)
Weston continued

Child Care Food Program (pages 6-7)
Harrison & Lewis, Taylor & Upshur
(304) 203-3711
Taylor
(304) 457-5873
Preston, Randolph, Tucker, & Upshur
(304) 614-2492
Monday—Friday 8:30 am-4:30 pm

HomeCare Services (pages 10-11)
Lewis
(304) 292-6597
Monday—Friday 8:30 am-4:30 pm
444 East Pike Street • Clarksburg, WV 26301
(304) 623-1765      Fax: (304) 622-5749
Administration Directory

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If you are interested in supporting our mission through fundraising or a direct donation, please contact your local office, the Director of Development and Marketing or visit us online at www.catholiccharitieswv.org

For volunteer opportunities contact your local office or visit us online at www.catholiccharitieswv.org.

Please note: Programs and services included in this publication are subject to change based on our ongoing needs assessment, funding and new initiatives.

www.catholiccharitieswv.org