

## Qualified Charitable Distribution (QCD)

Information to help your IRA custodian process your QCD

A QCD is a direct transfer of funds from your IRA to a qualified charity. The transaction must be completed by your IRA custodian and made payable and sent directly to the charity.

For people who are 70 ½ years old or older, a QCD may satisfy your annual Required Minimum Distribution (RMD) from your IRA.

To count towards your current year's RMD, the QCD must be made by your annual RMD deadline, generally **December 31**.

***Please contact your IRA custodian or investment advisor for specific instructions on completing your QCD.***

To facilitate the process, please send the following information to:

1. Your IRA custodian  
AND
2. Patricia Phillips-Best  
Chief Advancement Officer  
Catholic Charities West Virginia  
2000 Main Street  
Wheeling, WV 26003  
Email: [pPhillips-Best@ccwva.org](mailto:pPhillips-Best@ccwva.org)

IRA owner's information		
Name:		
Phone:	Email:	
Name of IRA Custodian:		
Qualified Charity for QCD		
Catholic Charities West Virginia	EIN: 55-0391262	
2000 Main Street, Wheeling, WV 26003	304-905-9879	CatholicCharitiesWV.org
<input type="checkbox"/> General Support	<input type="checkbox"/> Designate my gift to a specific location or program (please specify below)	
Designation:		

Completing this form will **NOT** complete your QCD.  
You must contact your IRA Custodian to process the transaction.